

USL NJ - Registration Related Requirements and Procedures

1. Pick up of Player Passes

- 1.1 Player passes can be picked up from my house at 465 Newark Pompton Turnpike, Pompton Plains, NJ 07444, during the time period starting two weeks prior to our season opener on April 11th (from Sat., March 27th until Sat., April 10th).
- 1.2 Make prior arrangements via text message or e-mail to ensure I am home and to get a time period for pick up.
- 1.3 in order to get your player passes, all open league dues have to be paid to our Treasurer, David Hoshia, or by bringing along a check made payable to "USL NJ," for the appropriate amount.
- 1.4 Wear a mask when you come to my house – no exceptions!
- 1.5 Do not block my drive way!

2. Submission of new Player pass Registration Documents

- 2.1 The Registrar will **NOT** accept any electronic submission of registration materials during the time period starting 4 weeks prior to the beginning of the season until 2 weeks after the beginning of the season. (Sun., March 14th until Sat. April 24th.) There are no exceptions!
- 2.2 During that time period all registration materials have to be sent via mail or can be dropped into my mail box.
- 2.3 When dropping off documents, please let me know via text message or e-mail.
- 2.4 All Registration packages need to be complete and accurate to be processed.

3. What needs to be included in a Registration Package

- 3.1 Completely filled out registration form, which needs to be legible and accurate and have player and manager signatures at the appropriate blank spaces. Note: The registration form should be completed on-line and printed out to obtain required signatures, prior to submission. Instruction on how to do this can be found on our web site under "Forms & Rules," and by scrolling down to "Player Registration," and printing out the appropriate documents.

- 3.2 Two recent and identifiable player passport pictures that will fit into the box on the registration form.
- 3.3 Copy of a valid picture ID, such as a driver's license or passport. In accordance with our Rules of Competition, only driver's licenses from NJ and NYS will be accepted. No other forms of ID's will be accepted! Note: Manager is responsible to check original ID to photocopy submitted to ensure accuracy!
- 3.4 A signed copy of the insurance waiver. This form can be downloaded from our web site by clicking on "Forms & Rules," and scrolling down to "Insurance Information."
- 3.5 A signed copy of the Covid Release and Assumption of Risk agreement, containing the original player signature. These forms can be downloaded from our web site by clicking on "Forms & Rules," and scrolling down to "Covid Protocol."
- 3.6 If applicable, a copy of the player release form authorizing a player transfer.
- 3.7 If applicable, a copy of the approval letter from the manager of the originating team authorizing the double-carding of a player.
- 3.8 A check for the appropriate registration fees, made payable to the Registrar, Dieter Lachmann.

4. Registration Fee Structure

- 4.1 Registration fees can include a base fee plus additional surcharges.
- 4.2 Base fees for passes 1-25 are \$20 per player pass;
Base fees for passes 26-30 are \$30 per player pass.
- 4.3 The base fee will be charged for processing time not less than 7 days from receipt of complete and accurate registration materials.
- 4.4 Expedited player passes with processing time not less than two days require an additional surcharge of \$10 per pass.
- 4.5 The processing of a 24 hour turn-around pass is possible upon payment of a \$20 surcharge. This process requires coordination with the Registrar and is subject to the Registrar's availability.

5. Double Carding

- 5 Any player playing on a 40+ team, who is at least 50 years old (as defined in our Rules of Competition under "Age Requirements"), is eligible for double carding to play on a 50+ team; likewise,

- 5.2 Any player playing on a 50+ team is eligible for double-carding to play on a 40+ team.
- 5.3 The manager of the originating team needs to agree and approve this transaction.
- 5.4 No team can sign and/or carry more than 3 double-carded players throughout a season.
- 5.5 Double-carded players need to complete registration materials for both teams.
- 5.6 When submitting a player registration package for a double-carded player, it needs to be stated which teams the players would like to be double-carded for.
- 5.7 The manager of the originating team will dictate which team the double-carded player can play for on a given game date.
- 5.8 If a double-carded player receives a yellow or red card, the corresponding penalties apply to both teams! Specifically, if a double-carded player is suspended from play, it will be for both teams.

6. Covid Protocol

- 6.1 Managers are responsible to collect signed Release and Assumption of Risk agreements from all players. Hardcopies of these forms, containing the original player signature, have to be MAILED (do not e-mail or fax) to the Registrar, Dieter Lachmann at 465 Newark Pompton Turnpike, Pompton Plains, NJ 07444, within a week of completing such forms, but no later than by April 24, 2021.
- 6.2 Any player, who's forms have not been submitted by then will be suspended from play until the requirement has been fulfilled.
- 6.3 In the interim, managers are responsible to ensure that no player enters the field to play without having signed these forms!
- 6.4 All new player registrations need to contain signed Release and Assumption of Risk agreements.