

# **Procedures for New Teams Applying for Admission into the United Soccer League (USL)**

Any new team seeking admission into the USL soccer program needs to send a Letter of Intent to the key Board Members (President, Vice President, Registrar and Treasurer) of the USL. This can be done via mail or as an e-mail message. Mailing addresses and e-mail addresses of the key Board Members are posted on our official league web site at: [www.uslnj.com](http://www.uslnj.com), under "officers."

The Letter of Intent should cover the following issues, among others: a) mention the team name seeking admission into the USL; b) provide the names, addresses, telephone numbers (cell, home and work) and e-mail addresses of the officials representing the team; c) state for which age group you are seeking admission (we currently have two different programs for teams with players who are 40+ years of age and a senior program for players who are 48+ years of age); d) indicate the year when your team would like to start playing in the USL (our current soccer program is an annual program consisting of two seasons: a spring season that normally starts in April and runs until the end of June or the middle of July, and a fall season that starts the weekend after Labor Day and continues until the middle or end of November).

Once the Letter of Intent has been received and your team has been approved, you need to send a check of \$1,400 to the league Treasurer within seven days. This check will cover the following items: \$300 is a non-refundable admission fee; \$400 for the annual team insurance coverage (our league obtains general liability insurance up to \$2,000,000 and a secondary health insurance coverage up to \$50,000); spring and fall team registration of \$100 each; spring and fall referee bonus dues of \$50 each and \$400 for eight tickets to the USL annual dinner dance usually staged towards the end of January after the annual soccer competition has been completed..

Once the check has been received, the league Registrar will contact you and coordinate with you to provide the following additional information: a) a letter or message indicating the name and address of your home field and detailed direction on how to get there from major highways ; b) a letter from the field owner (Parks and Recreation Department or Board of Education, etc.) confirming that your team will be able to use their field for home games; c) a team roster of a minimum of 14 players, summarizing names, addresses, phone numbers and e-mail addresses, as well as the date of birth of all players; d) your team colors shirt, shorts and socks (keep in mind that you will be required to have an alternate set of white shirts for home game in case your original uniform colors are the same as the visiting team's) .

All of the above summarized items should be completed before the end of the year prior to the year of competition your team seeks enrollment for. Exceptions can only be granted by the Registrar, as long as they are completed prior to the preparation of the game schedule which is usually prepared during the end of January.